

Saratoga 01-229 Web Conferencing

username: rxguest
password: welcome1!

Note: WEB CONFERENCING WORKS ONLY WITH THE HOUSE PC (You cannot use your Laptop with the room camera/mics)

Power on PC



If the PC is powered off, push the power button located at the top-left corner of the PC.

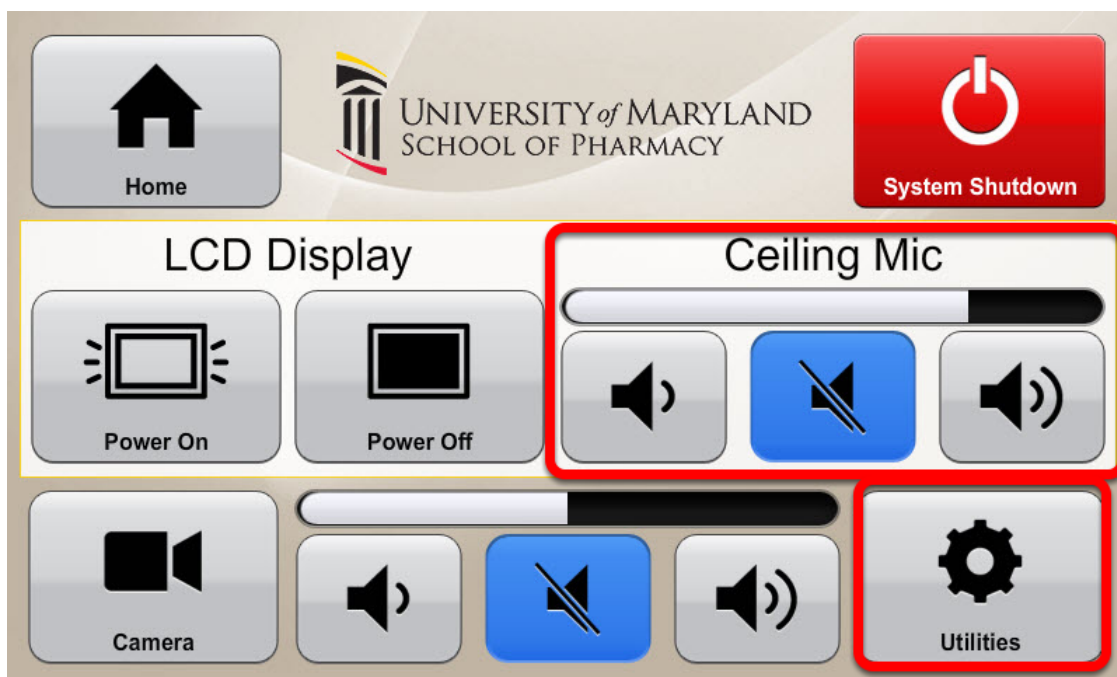
Touch Panel Operation



If the Touch Panel is dark, touch it once to wake it up and again to power on the system.



On the Touch Panel, press the **PC** button to display the PC feed on the monitor. The web camera and ceiling microphone should be connected and ready to use in your desired web conferencing application.



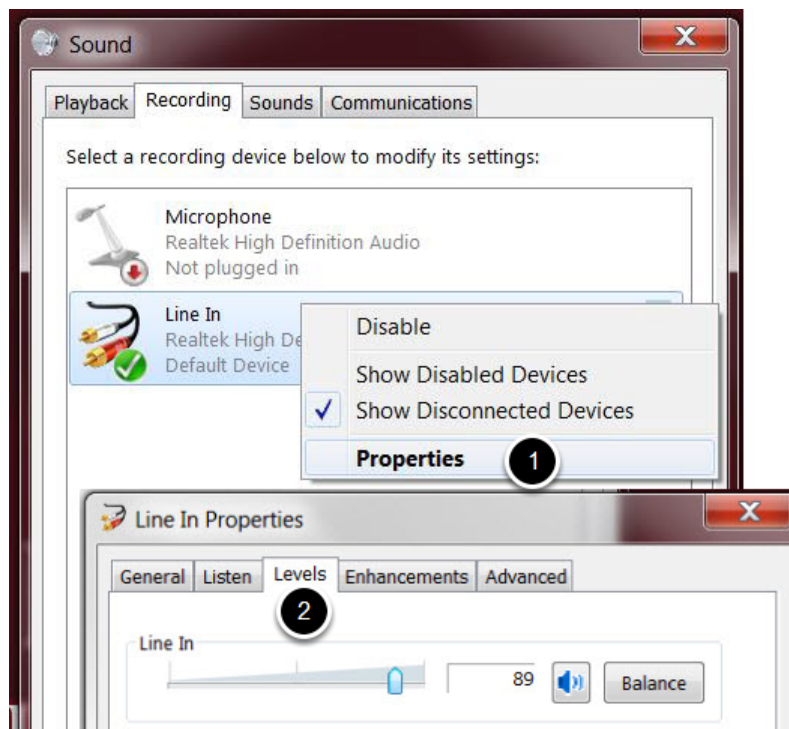
Pushing the **Utilities** button will allow you to control the **Ceiling Mic** audio levels.

When you are finished with the system, push the **System Shutdown** button and click **Yes** to shut down the system.

Adjusting Volume through PC



For Web Conferencing, the mic level can also be adjusted on the PC by right-clicking the volume icon and clicking **Recording Devices**.



Right-click the "Line In" device and click **Properties (1)**. Choose the **Levels (2)** tab, and adjust the volume level using the slider.

For additional information and guides:
<https://www.pharmacy.umaryland.edu/av>

For assistance, contact us:
multimedia@rx.umaryland.edu
(410) 706 - 0656